CREDO SYSTEMZ
Simplifying IT

Workday Training Course Content

CHAPTER 1. WORKDAY STUDIO

- Description
- Goal & Objective
- Agenda
- Welcome to workday studio
- Workday studio security basics
- Workday studio Navigation
- Workday studio platform
- Assemblies
- Launch Integrations from Tenant
- Creating assembly projects
- Message Flow through Assemblies
- Overview of Assembly Componentsa
- Scalability
- Workday Public Web Services
- Workday Studio Web Service Tester
- Calling a Workday Web Service Operation from the Assembly
- Reporting as a Service (RaaS)
- Store
- Delivery Service
- Consolidated Report Viewer
- Defining & Considering the Report Service for Integration.

CHAPTER 2. ADVANCED WORKDAY STUDIO

- Description
- Goal & Objective
- RaaS
- Soap API
- Using XSLT in log message
- RaaS with Launch Parameters
- Mediation context – Variables & Properties
- Workday Studio Debugger

- ➢ Sub – Assemblies
- ➢ Splitters/Aggregators
- ➢ Workday-in Transport Service
- ➢ Integration Attributes
- ➢ Integration Maps
- ➢ Sequence Generator
- ➢ MVEL
- ➢ Using Parameters in XSLT
- ➢ Route Component
- ➢ Error Handling
- ➢ Retrieval Service

Workday Payroll

CHAPTER 1. INTRODUCTION

- ➢ Brief Introduction to Workday Payroll

CHAPTER 2. CONFIGURATION

- ➢ Configure Tenant setup – Payroll

CHAPTER 3. DEFINING EARNINGS AND DEDUCTIONS

- ➢ Earnings
- ➢ Deductions
- ➢ Info required to define Earnings and Deductions
- ➢ Explore Bonus Earning
- ➢ Paycomp Groups
- ➢ Criteria
- ➢ Calculation details
- ➢ Compensation Elements
- ➢ Time earnings
- ➢ Benefit plans
- ➢ Paycomp security group
- ➢ Costing
- ➢ Limits
- ➢ ROE(Canada)

CHAPTER 4. SET UP FEDERAL, STATE AND LOCAL TAX REPORTING

- ➢ Overview of Tax setup

- ➢ Setup payroll taxes
- ➢ Set up Company
- ➢ Setup Company,Federal,State and Local Tax setup
- ➢ Define Tax authority exception
- ➢ Setup worker Tax elections
- ➢ Multiple work tax jurisdictions
- ➢ w/2 Setup – Map wage Tax components to customer configured W2 Boxes

CHAPTER 5. SET UP WITHOLDING ORDERS

- ➢ Overview of Withholding orders
- ➢ Identify disposable income for a witholding order
- ➢ Create deduction recipient
- ➢ Record the details of the Withholding Order
- ➢ Editing support order
- ➢ Amend or Terminate a support order
- ➢ Processing priority of a witholding order
- ➢ View Withholding Orders for a Worker

CHAPTER 6. SET UP PAYROLL ACCOUNTING

- ➢ Overview of Payroll Accounting
- ➢ Suspense Accounts
- ➢ Generate Accounting Results
- ➢ Run Payroll Accounting and Review Accounting Results

CHAPTER 7. SET UP BANKING AND SETTLEMENT

- ➢ Over view of Banking and Settlement Configuration
- ➢ Prerequisites to Banking and Settlement Configuration
- ➢ Define payment election rules
- ➢ Configure payroll payslip
- ➢ Configure check print layout
- ➢ Define bank accounts
- ➢ Define Routing Rules
- ➢ Pre note runs
- ➢ Configure Settlement

CHAPTER 8. CONFIGURE ROLES AND SECURITY

- ➢ Overview of Roles and Security Groups
- ➢ Pay component Based Security

CHAPTER 9. DEFINE BUSINESS PROCESS

➢ Overview of Business Processes
➢ Payroll Specific Business Processes

CHAPTER 10. DEFINE BUSINESS PROCESS

➢ Overview of payroll input process
➢ Enter an override
➢ Make a special Entry
➢ Loan configuration and Re payment

CHAPTER 12. PAYROLL PROCESS ON CYCLE AND OFF CYCLE

➢ Run and Complete a Payroll
➢ Process an off cycle Manual Payment
➢ Process an off cycle Reversal
➢ Process an off cycle on Demand Payment

CHAPTER 13. CHECK CONFIGURATION STEPS

➢ Preprinted check vs Blank check Stock
➢ Formatted MICR field vs Default MICR line
➢ Fraction and last check number used
➢ Addresses
➢ Countries
➢ Signatures and Logos
➢ PDF scaling

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🌐 **Know more about Workday**

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